

Republic of the Philippines

SOUTHERN LUZON STATE UNIVERSITY

Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

MZR BUILDERS Cubao, Quezon City

Sir/Madam,

The attached Purchase Order No. 2025-07-0595 are already approved so NOTICE is given MZR BUILDERS for the purchase of materials for repair of roof of covered court and admin bldg. at SLSU Alabat Campus with PR No. 2025-06-1655. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

FREDERICE VILLA, DT University President

2 9 SEP 2025

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder: MZR BUILDERS

VF Admin. & Finance

2 9 SEP 2025

Authorized Signature: ___